

Spencer-Van Etten Central School District Registration Checklist

Dear Parents,

This is your registration packet for the fall, please fill it out and include the following information as well. If you have any questions, please feel free to call Amy at the office 589-7110.

Does the student live in our District Yes No

If yes, proof of residency required. If no, see Non-Resident Student below.

Two forms of proof of residency within the district. We accept the following forms of proof:

- Driver's license or state ID with photo and current address with in district
 - Bank contract or mortgage agreement showing purchase of home with name and address
 - Most recent utility bill (NYSEG, phone, cable)
 - Currently active bank statement or pay stub (you may black out account and salary information) showing name and address
 - Signed rent or lease agreement
- If the purchase of a home is in progress, we will temporarily accept a letter from a realtor with confirmed closing date of the purchase of a home in the district, with no contingencies such as sale being contingent on selling another home.

- If the child's parents are not residing together, we require custody papers stating which parent has physical and legal custody and any other legal decisions regarding the child.

Resident Student:

Parent/Guardian must supply the following documents:

- _____ Proofs of Residency (see above examples)
- _____ Birth Certificate
- _____ Immunization Records
- _____ Court Order (if applicable)

Must complete the following:

- _____ Registration Form
- _____ Health Registration Form
- _____ Home Language Questionnaire

Non Resident Student:

Must complete Non Resident Admission Application and registration form

After review and decision by building administrator and superintendent, parent will be informed of decision.

All remaining forms must be completed prior to enrollment.

Non-Resident Students will be charged tuition.

2018 -2019 school year